

Antrim County
District 5
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November 2023

County Employment Opportunities

- Administration-Administrative Assistant (FT) Gayle Rider begins work Dec. 4th.
- Antrim County Transportation-Driver (PT) candidate in background check.
- Commission On Aging-CENA (PT)
- Commission On Aging- Homemaker (PT)
- Commission on Aging-Meal Site Coordinator (PT)
- Sheriff's Office-Civil Process (PT) (2 positions)
- Sheriff's Office-Deputy (FT) Terry McBee began Oct. 29th.
- Sheriff's Office-Corrections (FT) Adam Parent began Oct. 10th.
- Sheriff's Office-Dispatcher- (FT) Jarica Peck began Oct. 29th.
- Sheriff's Office-Snowmobile Patrol Officer (PT)
- Veteran Affairs Director-(FT)

County Building Façade-

Progressive AE and Spence Brothers continue to work on the new exterior framing and sheathing, getting close to re-enclosing the building. The stairwell door near the former main south entrance continues to be the visitor entrance. The charcoal insulated metal panels are expected to be installed soon.

Health Dept. Building Renovations:

The Sheriff Departments road patrol and undersheriff offices will be relocated to half of the current Health Department building in Bellaire. Painting has been completed and the carpet will be finished soon. Doors and other finish work will continue into November.

Public Safety Center (new jail)-

The Village of Bellaire passed the initial resolution necessary to vacate Grove Street. GVSU is mailing survey postcards to determine if there is support for the public funding of a new Center. A Public Safety Center webpage has been created to keep everyone informed on

https://www.antrimcounty.org/departments_services/administration_planning/public_safety_center/index.

Budget 2024-

Revenues for the 2024 budget year is 16,929,793.

Year end has a positive of \$69,285. This is the first year that I have seen a positive for a budget. Usually it is a negative of over a million dollars that needs to be taken from the fund balance before starting the fiscal year.

Grass River Natural Area-

The DNR has awarded a Spark Grant to GRNA in the amount of 1 million dollars! The money will go towards funding the construction of the boardwalk at the natural area. Once an agreement has been received and reviewed by legal, it will be brought to the Board for approval. We are hoping to see the agreement before the end of the calendar year.

Veterans Affairs Grant-

Moved by LaVanway, and seconded by Helwig, that the Board amend the proposed motion to approve and authorize the Chair to execute the Michigan Veterans Affairs Agency FY2024 County Veterans Service Fund Grant Agreement for the grant period of October 1, 2023 to September 30, 2024 and to authorize the Finance Director to make the following budget amendment; and authorize out-of state training:

Revenue--MVAA 67,155.00

Expense- Promotion/Advertising 29,700.00

Supplies 15,255.00

Capital Outlay 13,500.00

Conference 8,700.00

Motion carried as follows: Yes – Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No – None; Absent –None.

Brownfield Redevelopment Authority-

Recent brownfield legislation now allows certain types of housing developments to qualify as eligible projects. The developer of the Spillway Lodge is interested in using this new legislation to construct a workforce housing project inside the Bellaire Village limits. The Antrim County Brownfield Redevelopment Authority (ACBRA) will have the project on their November meeting agendas. The Village of Bellaire is scheduled to consider the proposal at their November 1 meeting and the Board of Commissioners November 16 meeting will have a public hearing. To move a project of this type forward, it must be approved by the Village, the Township, the ACBRA, and the Board of Commissioners.

Moved by Hefferan, and seconded by LaVanway, that the Board amend, approve and authorize the Chair to execute the agreement between Antrim County and Mac Consulting Services, LLC for professional services, and to authorize the Finance Director to create a fund for Brownfield Redevelopment, make a budget amendment of \$10,000.00 for Contractual Services, a budget amendment of \$800 for the Brownfield Redevelopment Authority, and to make the initial transfer from the General Fund.

Motion carried as follows: Yes – Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No- none, absent-none.

Road Commission Report-

In the road commission annual report it stated 58 million total to fix all road in County. Inflation is having a substantial impact on cost of road construction and maintenance. ACRC maintains 210 miles of primary county roads and 663 miles of local roads. MDOT contracts with ACRC to perform routine on 98 miles of state trunk lines, including M-32, M-66, M-88, US 31 and US 131. In the County, approximately 700 miles are maintained year round, 656 miles are paved and 144 are graveled, leaving 173 miles seasonal roads which are not open to public travel from November through April.

Street & Road Numbering Ordinance-

The Road Commission use to charge a \$20 fee to number a street or road when filing for a permit. They decided not to do this service a while ago. It was moved by VanAlstine, and seconded by Hefferan, that the Board approve and set a fee of \$20.00 for addressing in accordance with the Street and Road Numbering Ordinance. Motion carried as follows: Yes – Hefferan, VanAlstine, Helwig, LaVanway; No – Rubingh; Absent – None.

Easement agreement-

There is currently a right of way easement of 43 ft. from the center of M-88 in front of our ACT property. The Village had concerns about interference from gas lines and are requesting an easement for an additional 10 foot strip to place sewer and water lines for access to the new Tractor Supply store. The County must benefit in order to grant an easement. This easement would allow for the placement of a fire hydrant in front of ACT and allow for the hookup into village sewer & water in the future if it were to become necessary.

Moved by VanAlstine, and seconded by LaVanway, that the Board approve and authorize the Chair to execute a Utility Easement Agreement for the Village of Bellaire for an additional 10-foot strip to place sewer and water lines. Motion carried as follows: Yes – Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No – None; Absent – None.

Commission on Aging Rental Agreement-

HALL RENTAL FEES:

Residents of Antrim County: Monday through Friday \$125.00
Saturday & Sunday \$225.00

Non-Residents (outside of Antrim County): Monday – Friday \$175.00
Saturday & Sunday \$325.00

Kitchen rental: Residents: 25.00 per hour
Non-Residents: 50.00 per hour

Non-Profit organizations of Antrim County will receive a 50% discount on HALL FEES but are required to pay the security deposit prior to the rental date.

Non-Profit groups conducting fundraising activities will have fees considered on an individual basis by the Commission on Aging Board or at the discretion of the COA Director.

SECURITY / DEPOSIT:

A minimum deposit of \$200.00 is required to secure the date and time of Facility rental and required as a security deposit.

The security deposit will be returned to the Lessee after the rental, provided the Facility premises have been cleaned and no damage is evident. Unsatisfactory cleanliness, damage to the premises or loss of the key will result in a partial or full loss of the security deposit. Otherwise, the \$200.00 security deposit will be returned via check, within 10 business days after the date of the rental.

The full \$200.00 security deposit is to be paid upon reservation of the Facility and signing of the Rental Agreement. The balance will be due one (1) business day prior to the date of rental, at which time a key will be provided to Lessee. The security deposit may be applied toward the rental.

Moved by Hefferan, and seconded by LaVanway, that the Board approve the changes to the Commission on Aging Rental Agreement and authorize the Director of Commission on Aging or their Designee to sign as necessary. Motion carried as follows: Yes – Hefferan, Rubingh, VanAlstine, Helwig, LaVanway, No – None; Absent – None.